

CHCA Meeting Minutes

September 14th, 2021

6:45pm

5 board members in attendance

20 members in attendance

- I. Welcome
 - a. This will be the last meeting of 2021
 - b. Residential membership committee and bylaw committee needs members
- II. Committee Reports
 - a. Treasurer's Report
 - i. Opening balance: \$6,037.32
 1. \$800 in dues collected but we had some expenses
 - ii. Closing balance: \$5,783.18
 - b. Membership/Welcome Committee
 - i. 129 members
 1. We may pick up a few extra at the Halloween party
 - ii. 2 deliveries of welcome packages since last meeting
 1. Packages are a succulent and a welcome letter from CHCA
 - c. Business Committee
 - i. 6 business members
 - ii. Most joined the highest tier
 1. They get to send out an advertising email through our email system.
 - iii. Photo contest
 - iv. Jack-o-lantern contest
 1. Prizes from local businesses
 - d. Civic affairs
 - i. CVS Covid site:
 1. They continue to see people by appointment only in 15/20-minute increments to ensure there are no lines.
 2. There are some seats provided in the building if someone arrives a few minutes early.
 3. They are not providing any kind of drive-by services; if they see anyone loitering in the parking lot, they ask them to return to their cars or to wait indoors.
 4. Periodically the town receives complaints about trash on the site. When the inspector investigates it's usually not significant (meaning not bags of trash), but may include bottles/dog waste in plastic bags and/or other debris that appears to have been tossed on the site from passersby or from cars in the lot. The owner has been responsive to requests to get out to the site to keep it clean. There have been no recent complaints.
 5. No information about a long-term tenant.
 - ii. Old Bakery location at 490 New Rochelle Rd

1. A permit was issued to Flowerbake by Angela on 1/21/21 for interior renovations. The town has not yet been called for any inspections and, therefore, we don't know when they anticipate completing the work or opening.
- iii. Old Martial Arts store (480 New Rochelle Rd)
 1. A permit was issued for the Golden Century Spa – a nail, massage and beauty treatment salon.
 2. They passed their final inspection and should open soon if they have not already. Their sign permit for a permanent sign was issued on 5-18-21.
- iv. 504 New Rochelle Road (Gas Station/Convenience Store):
 1. The only new information we have is that the owner received approvals to modify the monument sign and wall mounted signs to reflect new corporate branding.
- v. 493 New Rochelle Road (Former Chase Bank):
 1. The town received an application for a coffee shop on 6-21-21. The plans have been approved; however, they have not yet issued a permit (but should be in a position to do so soon). They are just waiting for contractor information and fees.
 2. Note: it will NOT be a drive-through coffee shop (drive-through food service businesses are not permitted). The company is Coffee Labs Roasters who have a similar shop in Tarrytown.
- vi. 497 New Rochelle Road (Sunoco station):
 1. The only new information we have: the owner installed new signage without the required approvals. The town issued a violation and they have submitted an application for sign approval. The sign permit was issued on 5-3-21 to install approved new signage.
 2. They would also like to install a canopy over the pumps, but are running into delays since the canopy design that was submitted encroached over the town-owned right-of-way (which is not permitted). Therefore, they will need to design a new canopy. The canopy will require ARB and Planning Board approval and will be subject to public hearings.
- vii. Road Construction/related issues
 1. Any questions related to these issues should be directed to the Highway Department.
 2. Elena has been leading this effort and may have a more robust update.
- viii. Convenience store
 1. The town has no information about the store and has had no inquiries about the space.
- ix. Staffing at the Building & Planning Dept:
 1. On July 2, the sole field inspector and Code Enforcement Office in Margaret Uhle's (Director) office left for another municipality. She is in the process of trying to hire two new

individuals. Civil Service rules slow that process down. In the meantime, the in-office Building Inspector, Jay King has been doing some field work and the inspectors in Tuckahoe have (very graciously) been helping out. They hope to get additional staff on board soon.

- e. Events committee
 - i. Tag sale in the Fall
 - 1. Saturday October 2nd/ Sunday October 3rd
 - ii. Halloween party day before Halloween
 - 1. Need volunteers, more to come on this later in the meeting
 - iii. Softball game
 - 1. 3 dates that are available
 - a. Sept 26th, Oct 17th, maybe one other
 - iv. Tree lighting
 - 1. We might have a Santa
 - f. Beautification committee
 - i. Reusable containers
 - ii. Paint gazebo
 - iii. Planters on New Rochelle Road
 - 1. The businesses will do Fall plants in the planters
- III. Halloween Party
- a. We need volunteers for:
 - i. Magician
 - ii. Face painting
 - iii. Hay bales
 - iv. Need help shopping
 - v. Need to speak to PD about road blocks
- IV. Book Swap
- a. Would be nice to do a few times a year
 - b. Maybe try to do at the Tag Sale
- V. Playground
- a. Toddler playground is finished
 - b. Big playground not done yet
 - i. Needs paint
 - ii. Table and chairs
 - iii. The climbing equipment is rusty
 - iv. Need to enquire about budget
- VI. Other issues
- a. Sidewalk chalk messages for back to school
 - b. Christmas contest in coordination with Business community
 - c. Use of firehouse?
 - i. Unknown at the moment.
 - d. Commercial vehicles parked overnight
 - i. Not allowed, will send out an email reminding people

Meeting adjourned 7:41pm
Minutes by Ashley McCarrick